

April 24, 2013

To: Board of Directors TNH

From: John A. Brennan Administrator TNH

Subject: Board Meeting Minutes April 23, 2013

Attending:

Gina Hyde

Deacon Alan Thadeu

Joe Martin

Steve Linhares

Pauline Belleville Taylor RN DNS

Excused:

Theresa Schwartz Chair

- 1. The meeting was called to order. A quorum was present.**
- 2. Minutes of the last meeting were corrected:**
 - a. The TPS School Superintendent is Dr. Julie Hacket.**
 - b. BPVT, not TPS, may be able to do the old front porch.**
- 3. John visited with representatives of Congressman Joseph Kennedy. He was invited to TNH and John spoke about grants for windows.**
- 4. Katie Santos from BCC presented a well-attended dental care for seniors seminar to our C.N.A.s.**
- 5. Red Sox Opening Day was a successful event attended by Mayor Hoye.**

- 6. John will attend the Community Garden meeting at Friedman on April 25th:**
 - a. The city water department will tap into the fire hydrant.**
 - b. The Garden Club will be asked to supply the hose connections, water barrels, and trash receptacles.**
 - c. John will bring the agreement to them for signature.**
- 7. The Board is not pleased that the driveway is in poor condition; John will follow up with DPW.**
- 8. The fire hydrants were tested and are functioning.**
- 9. John is working on the signs.**
- 10. John is working on the curtains.**
- 11. The Board approved the color for the second floor. John will commence with the painting.**
- 12. John will contact Paul LeVec about the design for the front porch renovation.**
- 13. John will contact the Historical Society about the renovation. Joe DeMello may be the point of contact.**
- 14. Census has improved. John is attempting to balance cash, expense, and budget with June 30th as the last day of the fiscal year.**
- 15. John is pursuing the CPE. This should come in prior to June 30th.**
- 16. KPMG is auditing the city and they are reviewing our construction expenses as we crossed the spending threshold amount of \$ 250K. John does not foresee an issue.**
- 17. Margaret Lynch, wife of Senate candidate Stephen Lynch, visited TNH. A representative of Senate candidate Markey dropped off materials.**

- 18. Morton nurse practitioners have begun to visit TNH as part of the Steward ACO. Their goal is to decrease re-admissions back to Morton Hospital.**
- 19. The Prime Grocer request for pricing was issued. There are four Prime Grocers eligible under the state CommPASS system:
 - a. SYSCO**
 - b. US Foods**
 - c. Reinhart-AGAR**
 - d. Performance Foods**
 - e. Responses are due by May 17th for a July 1st contract start.****
- 20. A question from the Board: Is TNH insured? For how much? Is there a deductible? John will put this question in writing.**
- 21. A question from the Board: Does the housekeeping employee who drove through our front fence have insurance?**
- 22. John informed the Board of the two coffee spills. A discussion took place. John will wait for the DPH letter.**
- 23. The next meeting is May 28th.**
- 24. The meeting was adjourned.**